CERTIFICATE OF SERVICE

I certify that I mailed a copy of the _____
By ordinary U.S. mail on _____, 20____

To: Name _____

Address _____

City/State/Zip Code _____

I certify that I emailed a copy of the _____
By email on _____, 20___

To: Name _____

Email Address _____

I certify that I faxed a copy of the _____
By fax on _____, 20____

To: Name _____

Fax Number _____

Printed Name _____

Signature _____

Address _____

City/State, Zip Code _____

Daytime Phone Number _____

This form must be used with any document that is filed with the Clerk of Court. It shows that you have served your filing on all parties or their attorneys as required by the Civil Rules, specifically Civ.R. 5. If you fail to serve your filing or fail to attach a Certificate of Service, your filing may be denied or not considered by the Court.